



Job Announcement

Fort Payne Parks and Recreation Department

Sports Complex Manager

The City of Fort Payne, Alabama is currently seeking a motivated person to be the Sports Complex Manager for Fort Payne Parks and Recreation Department.

- Serves as administrator of the municipal sports complex
- Manage and direct all sports complex activities
- Responsible for accounting
- Supervises recreation programs, facilities and staff
- Coordinates and books athletic tournaments
- Work schedule will include nights and weekends
- Recommends programs and fees as appropriate
- Recommends items related to sports complex budget
- Assist with preparing fields and facility for games/tournaments
- Effectively communicates with parents, coaches, athletes and staff
- Assists with other programs and special events
- Promotes the sports complex and Fort Payne Parks & Recreation

The minimum education and/or experience required is as follows:

- Bachelors' Degree in Recreation or related field
- Sufficient experience/training in administration and management of athletic facilities
- Valid Alabama's Driver's License

This is a salaried position will require working nights and weekends. The salary range is *\$35,593 to \$45,280 annually*, -starting salary negotiable based on education, experience, and other qualifications.

To apply: complete job application online at: <http://fortpayne.org/contact/employment/> and send resume and letters of interest to:

Brant Middlebrooks , Director of Parks and Recreation
Fort Payne Parks and Recreation / Wills Valley Recreation Center
4220 Godfrey Avenue N.E. Fort Payne, Alabama 35967.
Email- bmiddlebrooks@fortpayne.org

*** Position closes ***

The City of Fort Payne is an *Equal Opportunity Employer*.

For more information, call (256) 844-6571.

